

EUT⁺

EUROPEAN UNIVERSITY OF TECHNOLOGY

Deliverable D8

D.1.1.4d Minutes of StratAB - D.1.1.5d Guidance reports of StratAB to partners

Del. Rel. No D1.8

WP 1

Description : Minutes of the main meetings of the Strategic Advisory Board ;Reports from Strategic Advisory Board to every partner outlining general directions

Comments: Due to the drawbacks encountered in the process of organizing Strategic Advisory Boards detailed in the present deliverable, caused by the emerging need for awareness and appropriation of EUT+ at first, the focus of activity has been put on developing structured Rectors Boards and advising sectoral committees.

Dissemination level: **PU**-Public

<https://www.univ-tech.eu/phase-1-results>

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Foreword

Foreword common to Deliverables D5 to D8

Setting up the Strategic Advisory Board (StratAB) required a general and homogeneous internal awareness of the objectives and structure of EUT+, both as a project and as an initiative, so as to bring the debate from internal players to the external parties that compose the StratAB. As indicated in previous deliverables, this awareness was built up gradually, but through internal tensions which led (1) to the destabilization of the governing board as initially planned and (2) to the creation of Rectors Board, Student Board and sectoral committees (education, research, then IT). These bodies brought together top-level representatives from each sector. Before they could consider EUT+ collectively, it became clear that they needed to get to know each other and integrate EUT+ issues into each of their sectors. These meetings were structured progressively: a constitutive text is not enough to create a functional body, and a gradual awareness was needed, enabling a generally non-linear trajectory of appropriation. Significant time was needed to reach an effective operation of these bodies.

The absence of a truly functional Governing Board meant that clear problematics could not be brought to the attention of an external body such as StratAB. Moreover, initial contacts with potential StratAB members showed that they were particularly interested and curious about the question, but expected more information than they were able to give a critical view of our approach.

StratAB meetings could theoretically have been held, but their contribution would not have fulfilled expectations. As initial appropriation required more internal work

than external advice, our resources (and strengths) were focused on setting up and supporting the bodies mentioned above.

The following table shows the gradual build-up of these bodies over time:

Numbers of meetings						
Deliv. No	Covered period	Rectors board	Student board	Education committee	Research committee	IT committee
D5	Until 12.2021	4	0	0	0	0
D6	1.2022 → 6.2022	8	0	0	0	0
D7	7.2022 → 1.2023	3	4	2	3	0
D8	Since 2.2023	6	6	5	2	2

The Covid crisis has also had a natural impact on the start-up and implementation of all the bodies (initially planned, or following the steering reorientations described above).

We provide then here the public extracts of the minutes of the bodies' meetings.

An intermediary version between the StratAB and internal representation bodies will be gradually set up in phase 2, in the form of the Supervisory Board, combining internal and external members, and dealing with material that is much more clearly defined.

Attached minutes of bodies

Appendix 1 : Rectors board

- Minutes of 9.03.2023 Rectors board
- Minutes of 27.04.2023 Rectors board
- Minutes of 11.05.2023 Rectors board
- Minutes of 29.06.2023 Rectors board
- Minutes of 13.07.2023 Rectors board
- Minutes of 28.09.2023 Rectors board

Appendix 2 : Student board

- Minutes of 3.04.2023 Student board
- Minutes of 17.04.2023 Student board
- Minutes of 15.05.2023 Student board
- Minutes of 6.06.2023 Student board
- Minutes of 4.09.2023 Student board
- Minutes of 30.10.2023 Student board

Appendix 3 : Education committee

- Minutes of 13.01.2023 Education committee
- Minutes of 03.02.2023 Education committee
- Minutes of 08.03.2023 Education committee
- Minutes of 26.04.2023 Education committee
- Minutes of 27.06.2023 Education committee

Appendix 4 : Research committee

- Minutes of 18.01.2023 Research committee
- Minutes of 12.07.2023 Research committee

Appendix 5 : IT committee

- Minutes of 26.04.2023 IT committee
- Minutes of 29.09.2023 IT committee

EUT⁺ RECTORS BOARD – MINUTES

Date: Thursday, 9 March 2023
Time: 9:00 – 4:45 EET

TOPIC 1 OPENING AND APPROVALS

The **agenda** is approved with one change: topic 8 (initially ‘Brochures presenting EUt+ ambition on Research and Education’) is replaced by ‘Analytical tools for research’ to present the most current results.

For the **minutes of Rectors Boards**, it is proposed and agreed to use the term ‘(online)’ to indicate Rectors who are attending online, because the type of attendance (online or physical) is seen as to potentially influence contributions made. For the Darmstadt and Sofia Weeks, the minutes are approved and will be made available in the ‘Rectors’ Whaller sphere.

TOPIC 2 Points of monitoring

The **application for phase II of EUt+** (EUT ACCELERATE) has been submitted in due time. No administrative issue has been raised by the European Commission, thus results are to be expected by end of June 2023.

The **Cartagena Week** is planned to take place between 25th and 29th September 2023. As the leading subject, a final review of EUt+ phase 1, has been proposed to take place then, which has priorly been discussed in Steering Committee and agreed by UPCT with regards to the organisational aspects. The form and procedures of the review is analogous to the one used during the Dublin Week in May 2022 for the EUt+ mid-term Report. The Final Report for phase 1 of EUt+ is due for submission by 30th December 2023.

It is discussed that Rectors wish for at least six weeks’ time between each Rectors Board. If spacing up EUt+ Weeks is deemed impossible for general organisational reasons, thus it may be possible to organise Rectors Boards independently of EUt+ Weeks. Also, Rectors Boards may be set to be included in EUt+ Weeks only every other EUt+ Week. A reviewed scheduling system for Rectors Boards will thus be addressed for starting the next Fall-Winter 2023-2024 semester. The dates for EUt+ Week will be decided in the coming months.

TOPIC 6 JEDI project

The European Commission is willing to go ahead with the question of European Degrees, however the latter remains an open question to be actually deciphered with the collaboration of European Universities. JEDI (Joint European Degree label in engineering) project has been accepted and will thus lead to tight collaboration with EELISA alliance and members from ENHANCE. A reminder has been made on the main differences between joint programme (programme done in collaboration with another institution), joint degree (a single degree signed by several institutions) and European degree (which does not exist yet as higher education is not a formal competence of the European Commission).

The objective of this call is not implementing a 'European degree' in the one-year timeframe of the funding, but to provide a common white paper and to suggest a design and roadmap towards the European degrees, with stakeholders and member states to give constructive feedback to the European Commission.

TOPIC 7 STYX presentation

The STYX (Status and structure experience) project has been presented, with a focus put on the choice of proposing to investigate the relevance of an EGTC as legal structure for hosting common services for EUT+.

The services hosted can be for example mobility maps, project monitoring portal mentioned in topic 2 or research tools mentioned in topic 8. As far as alliances are concerned, EUCOR is already using an EGTC but for another purpose, thus EUT+ may use their feedback to start with. An EGTC under German law is likely to be chosen, but a full legal analysis of the EGTC status in the 8 countries is to be made first.

TOPIC 8 Brochures presenting EUT+ ambition on Research and Education.

Replaced by Topic 8: Analytical tools for research

A first presentation of the result of task TX4.1 has been made for an analytical tool to be used in a matter of weeks, enabling a mapping of research activities based on open data. A second presentation of the results of task TX4.3 has then been made; it helps finding partners researchers in EUT+ after analysing a call. The latter has been sent to the ERO already, and then will then be shared with all.

Both tools are considered by the Rectors Board very helpful to support decision-making bodies to, for instance, elaborate more informed decisions regarding common research strategy.

TOPIC 9 Climate-neutral and smart cities agreement

The structure of the MoU has been presented. It has been suggested to add one concrete ambition or action to be undertaken by EUT+ members in the framework of Climate-neutral and smart cities. The Green Office will be asked to suggest this specific actions. Also, it has been asked whether EUT+ members not being signatories of the MoU (because not being part of the Climate-neutral and smart cities project) may play a role as EUT+ members. Thus, a reviewed version is to be circulated before next Rectors Board in Dublin.

TOPIC 10 AOB

No other business mentioned

The meeting ends at 16.45 hrs.

EUT+ RECTORS BOARD – MINUTES

Date: Thursday, 27 April 2023
Time: 9:00 – 16:00 GMT

TOPIC 1 OPENING AND APPROVALS

The agenda is approved.

The **minutes of the 09.03 March Rectors Board in Cluj Napoca** are approved as proposed by the Secretariat General.

TOPIC 2 Points of monitoring

The report on EU+ Language for Staff Initiative and UDL Pilot Initiative shows the popularity of these two initiatives, especially Language for Staff. For further continuation of this successful initiative in the following years, continuous financial support to pay for language teachers is needed. The general opinion is that it would be optimal to continue this initiative with the local resources of each member.

TOPIC 3 30-31.01 Meeting with Rectors of European Universities alliances

Feedback on the meeting in Brussels has been given by Prof. Arnd Steinmetz. One of the core messages from the event is the statement that Rectors play an essential role in taking leadership for the European Universities strategy. **In phase 2 of EU+, the purpose is not to have a “closer” integration, but a “deep” integration** with more innovative governance models for European Universities.

TOPIC 4 EU+ Letters of support – principles

The main purpose of having a coherent process for delivering letters of support is to be acknowledged as a European University. There would be two types of letters of support:

- for demands with no financial incidence, consistent with the Mission statement and EU+ values, and with no critical consequence: the letters of support are immediately sent by the Secretariat General,
 - in other circumstances: the letters of support require validation by the Rectors Board.
- It is decided Rectors are to be in copy of the letters of support issued by the Secretariat General.

Letters of support from February, March and April 2023 have been presented to Rectors, and from now on their will be a regular monitoring point on issued letters of support on each Rectors Board.

TOPIC 5 Zero Emission Cities

As demanded in Cluj Napoca (09.03, Rectors Board), two definite actions have been added to the agreement, based on the Green Office’s recommendation – so that no added missions are added for the EU+ staff, as the missions added to the MoU are already part of the bid.



In the document proposed for this Rectors Board, articles will be organised to have the article about collaboration of EUT+ first. The document will be sent to the Mayors, so that it is approved with the change before signature by Rectors in a further Rectors Board.

TOPIC 9 AOB

No other business has been mentioned.

The meeting ends at 16:00 hrs GMT.

EUT+ RECTORS BOARD – MINUTES

Date: Thursday, 29 June 2023
Time: 08:30 – 15:00 EET

TOPIC 1 OPENING AND APPROVALS

The agenda is approved with the addition of a topic as topic. A detailed discussion on the document and its content shall be held in a Rectors Board to come.

The minutes from the Dublin Week's Rectors Board (27.04) and Darmstadt Week's Rectors Board (11.05) are approved without changes.

TOPIC 2: POINTS OF MONITORING

No letters of support have been signed for the period (11.05-29.06).

TOPIC 7: 0 EMISSION CITIES

The Memorandum of Understanding has already been signed by CUT and Cyprus's Mayor. As CUT is coordinating the signature process, the university will circulate the document so that partners may sign it. All the EUT+ Rectors will sign, whereas only the five cities involved in the "Net Zero Cities" programme will.

TOPIC 10: AOB

No other business.

The meeting ends at 15 hrs.

EUT⁺ RECTORS BOARD – MINUTES

Date: Thursday, 13 July 2023
Time: 09:00 – 12:30 CET

TOPIC 1 OPENING AND APPROVALS

The agenda is approved as suggested.

TOPIC 2: POINTS OF MONITORING

No letters of support have been signed for the period (29.06-13.07 2023).

TOPIC 3: PHASE 2 RESULTS

A short discussion is held about the second phase of EUT+, with a focus on the EUT+ Accelerate proposal and its astounding 96/100 score. The huge collaborative work required to write the proposal is emphasised by both the Secretariat General and chair of Rectors Board. The principle of lump sum – financial model for phase 2 – is quickly presented.

The vision in Accelerate is praised, both in the Evaluation Summary Report and in the room, as a great asset of the proposal and one of the main reasons beyond its success.

TOPIC 8: Organisation of 2023/2024 EUT+ Weeks

The 2023-2024 EUT+ physical meetings schedule has been shared with Rectors. Information on internal organisation of physical meetings has been given. The Secretariat General keeps preparing a plan for the optimal organisation of physical meetings of phase 2.

TOPIC 9: AOB

No other business has been mentioned.

The meeting ends at 12:10 hrs.

EUT+ STUDENT BOARD – MINUTES

Date: 3rd April 2023
Location: Online

TOPIC 2: LOCAL/NATIONAL STUDENTS UNION STRUCTURE

It is needed that all partner universities give their internal structure for an efficient structuration of the Student Board. Only RTU have submitted their local structure. Next meeting will thus be dedicated to catching up on the matter.

TOPIC 3: STUDENT BOARD WORK ORGANISATION

A Student Board chair could be a good idea. There is always a chair in student boards. We could have a rotation - every month a different university is chairing the meeting - making an agenda, reminding of the time of the meeting, lead the conversation. That's only from the work organization point, not that the chair is in some way more important than others.

Everyone voted yes for this.

We will rotate every 2 months.

We should go back to the meetings every 2 weeks.

TOPIC 4: STEERING COMMITTEE REPRESENTATIVES

We need second student in Steering Committee. They meet every Thursday morning (10 CET) and at the physical meetings. People from rotating chair could attend. Sascha thinks rotation wouldn't work, there is needed permanent person who understands what's going on in the longer amount of time.



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EUT+ STUDENT BOARD – MINUTES

Date: 17 April 2023
Location: Online

TOPIC 1 STUDENT BOARD CHAIR – PRINCIPLE

The chairing principle agreed on last time is reminded and the rotational calendar (available in Whaller) is presented.

TOPIC 2: RIGA WEEK/DARMSTADT WEEK

The student board will go to the Riga Week but some can go on Darmstadt.

TOPIC 3: STEERING COMMITTEE UPDATE (chosen matters)

A discussion has been held on the creation of a common study program on media. A Zero Emission Cities and MoU has also been discussed.

TOPIC 4: COMMON EMAIL FOR STUDENT BOARD

Such an email is needed but it is not the time to create it.

TOPIC 5: LOCAL STRUCTURES

Only two structures are in the dedicated box on Whaller, let's give it another couple of week.

TOPIC 7: TERM LIMITS AND DUE DATES FOR EACH OF US

The mandate has been discussed and it has been agreed not to change the declaration. There is also a grey area on the definition of 'student' because sometimes going from bachelor to master you are not legally a student for a months.

EUT+ STUDENT BOARD – MINUTES

Date: 15 May 2023
Location: Online

TOPIC 1 PROPOSITIONS FOR RIGA WEEK AGENDA

- The Student Board should participate in **Riga Week (26th-30th of June)**. We need to make an agenda with activities for the said physical meeting.
- A meetings with the **JEDI team** during that week I suggested.
- Talking about **STYX** and make an **EUT+ map** with results from all local organizations is suggested.
- The deadline for the local union structure is **Riga Week (26th of June)**.

TOPIC 2: JEDI PROJECT – GENERAL UPDATES

Representatives that are coming to Riga should **have read the bid by then** because it will be discussed. The documents can be found on Whaller.

TOPIC 4: PERSPECTIVES ON THE STUDENT POOL

- We need to improve the **connection with the Student Pool**.
- There is a need for a **strategic approach** regarding involving students more & connecting to them.
- Students should know more regarding EUT+ before joining the Discord server.
- We could make a **workshop** based on SB, Students and other structures collaboration (ideally), and then set objectives and goals based on it.

TOPIC 5: EUROPEAN STUDENTS ASSEMBLY (EUA)

- Keep in mind the registration form
- ESA participation should be used as a resource for us.

EUT+ STUDENT BOARD – MINUTES

Date: 6 June 2023
Location: Online

TOPIC 1 RIGA WEEK AGENDA

The agenda has been presented and is now sent to the Secretariat General.

TOPIC 2: JEDI PROJECT – GENERAL UPDATES

Representatives that are coming to Riga should **have read the bid by then** because it will be discussed. The documents can be found on Whaller.

TOPIC 3: EUROPEAN STUDENTS ASSEMBLY RECAP

- Host: European University community (EUC)
- Participants were not reps of their alliances, but there as EU citizens.
- There was work on many different topics (democracy in Europe, defense etc.). The aim was to create policy suggestion for politicians.
- **Suggestions**
 - + If someone has any questions you can contact Sascha. We can discuss this in Riga.
 - + If someone knows someone who was at EUC meeting, try to get in touch with them.

TOPIC 4: AOB

- **Students rep change in UTCN.**
- When there are changes in students reps, please inform SG, so they can update the information.

EUT+ STUDENT BOARD – MINUTES

Date: 4 September 2023
Location: Online

TOPIC 1 FINAL REPORT OF FIRST PHASE

There is a need to clarify the report's content and define tasks among members. Templates will be sent soon in order to prepare for a students' presentation in the framework of work package 1.

TOPIC 2: STEERING COMMITTEE UPDATE

TU Dublin representative has confirmed availability for joining the Steering Committee. Elias also confirmed availability for this position. Ozéias will send confirmation to Sascha.

TOPIC 4: ORGANISATION OF THE STUDENT BOARD FOR PHASE 2

How we should organize SB? For the second phase we should clarify our role, protocols to be followed, SB's participation on WPs. A calendar of SB's activities should be elaborated on a yearly basis, as it is crucial to clarify objectives and responsibilities.



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EUT+ STUDENT BOARD – MINUTES

Date: 30th October 2023
Location: Online

TOPIC 1 FUTURE TASKS

- A presentation of feedback from the last meeting has been made in order to clarify the agenda of the Student Board for the beginning of phase 1 (expected from 1.11)
- Information has been given on ESA2024 (10- 12 April 2024). Applications are open until 5th November.

TOPIC 3: 1st Conference for Student Representatives in European University Alliances

Attending could be of interest for the Student Board and will be investigated; topics would be:

- a. Social Dimension of the Alliances: students at the core of the initiative
- b. Role of student representatives in the building of QA of the Alliances
- c. Financing of European Universities and the investment pathway
- d. The future of student representation
- e. Mobility in the scope of the Alliances
- f. European degree & legal statute: what are the next steps

TOPIC 4: ORGANISATION OF CUT WEEK (PHASE 2 KICK OFF)

The attendance of the Student Board to the Cyprus meeting (November 2023) has been discussed and partners will decide which representative they send for this phase 2 kick off meeting.

EUT+ EDUCATION COMMITTEE – MINUTES

Date: 13 January 2023

TOPIC 2: PRESENTATION OF UNIVERSITIES

A presentation of the internal processes of UTCN has been given.

The members are asked again to upload the presentations to the box file in the sphere of the Education Committee.

TOPIC 3: PREPARATION OF NEXT MEETING

The topics at hand for the next meeting are discussed.

The next online meeting will take place on the 27 of January of 2023.



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EUT+ EDUCATION COMMITTEE – MINUTES

Date: 3 February 2023

TOPIC 2: DEVELOPMENT OF NEW COMMON STUDY PROGRAMMES

The role of the Education Committee in the development of new study programmes is discussed. Various participants indicate that the Education Committee must think ways of helping to solve the problems that new programmes will face.

The next online meeting will take place on the 17th of February of 2023.



EUT⁺ EDUCATION COMMITTEE – MINUTES

Date: 7-9 March 2023

TOPIC 1 DISCUSSION ON THE ROLE OF THE EDUCATION COMMITTEE

The role of the Education Committee, still a relatively new body of EUT+, is still slowly being complemented and the appropriation from the content of the Grant Agreement is still shallow. Thus, the role and missions of the Education Committee in EUT+ have been discussed anew by the members in order to ensure they move in the right direction for the initiative.

The next online meeting will take place in March based on availability of members.



EUT+ EDUCATION COMMITTEE – MINUTES

Date: 26 April 2023

TOPIC 1 MANDATE OF EDUCATION COMMITTEE

A strategic roadmap based on the bid of EUtAccelerate (phase 2) is to be developed to clarify the actions of the Committee.

The next online meeting will take place online, Friday May 5th, 11am CET.



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EUT⁺ EDUCATION COMMITTEE – MINUTES

Date: 27 June 2023

TOPIC 1 MICROELECTRONICS CLUSTER APPLICATION

The Education Committee has discussed the proposal for the Microelectronics Cluster and formulated a statement which will be sent to WP3 leader and co-lead and Steering Committee for consideration.

TOPIC 2: PREPARATION OF A STATEMENT ON EDUCATION COMMITTEE APPROPRIATION OF PHASE 2

The Education Committee highlights the need for the EUT+ aspect to be considered in all education-related decisions of all partners, i.e., approval of new study programs. Thus, the proposal for EUT+ phase 2 was read in detail in order to make recommendations on how best to implement the EUT+ vision internally to the members.

The next online meeting will take place online based on availability of members.

EUT+ RESEARCH COMMITTEE MEETING – MINUTES OF MEETING

Date: 18th January 2023
Time: 14.30 – 18.30 hrs. EET

TOPIC 1 OPENING

The meeting is opened. The presence of participants is determined, and the agenda presented and agreed. The agenda is adapted and as topic 2 the EITTO is to present its status, purpose and tasks and the organizing.

TOPIC 2 (formerly STARTUP VILLAGE INVOLVEMENT) EITTO

The EUT+ European Innovation and Technology Transfer Office (EITTO) has been established by agreement. It complements the concept of the EUT+ European Research Office (ERO) by having the focus on research result exploitation and technology transfer and in this being a structural element of EUT+. Paul McGuire presents the mission of the EITTO for supporting knowledge and technology transfer and its potential contribution for the next phase of EUT+. The cooperation between the ERO and EITTO is foreseen for 2023 to become more closely linked and aligned. However, the common need for a management system for both offices' internal work is stressed, i.e. a space and portal for listing project applications and grants.

TOPIC 5 AOB

No AOB are requested.

The meeting is concluded at 15.15 hrs.



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EUT+ RESEARCH COMMITTEE MEETING – MINUTES OF MEETING

Date: 12th July 2023

TOPIC 1 SUMMARY OF PREVIOUS WORKSHOP

In the morning of 12th July an internal workshop of the research committee has taken place for extensive discussion about the status and assessment of the applications submitted by the EUT+ European Research Institutes (ERI) and on potential pathways and options for proceeding.

TOPIC 3 EXTRAS PROJECT

Feedback regarding the status of the ongoing works is given together with the information that also in the rectors board the EXTRAS project is on the agenda as an item for discussion.

TOPIC 4 AOB

No AOB are requested.

The meeting is concluded at 12.30 hrs.



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EUT+ IT COMMITTEE WORKING GROUP MEETING – MINUTES OF MEETING

Date: 26th April 2023
Time: 9:00 – 18:00 hrs. GMT

TOPIC 1 OPENING AND INTRODUCTION OF THE COMMITTEE

The meeting is the inaugural meeting of the committee. The meeting is opened by Janina Fengel. The presence of participants is determined and the agenda presented and agreed. The meeting is started with a round of introduction.

The committee was established by rectors' agreement. Its scope and purpose is presented together with the set-up. For documenting as a way of guideline the document "EU+ Establishment of the EU+ IT Committee Working Group" dating from April 2023 is presented. It serves as the terms of reference and includes a list of delegated participants for completion. In the following discussion it is stated that based on these term of reference the committee needs to develop a strategic vision, a definition of the level for linking local IT with EU+ IT and procedures for working in the committee and with the needs and requests of the alliance.

TOPIC 5 AOB

No AOB are requested.

The meeting is concluded at 18.15 hrs.



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EUT⁺ IT COMMITTEE WORKING GROUP MEETING – MINUTES OF MEETING

Date: 29th September 2023
Time: 10:00 – 11:00 hrs. CET

TOPIC 1 OPENING AND MEETING PURPOSE

This meeting has been invited for without a prior agenda as a wrap-up of the final review of the EUT+ phase 1 during the EUT+ week in Cartagena and the preparation for developing a joint outlook onto the next phase.

As the group members have changed and UNICAS has come into the alliance, an introductory round of all participants is done.

TOPIC 2 PREPARING WPA8 OF PHASE II

Based on the insights and final results of WP6 the topics and their status for the coming phase are identified and discussed. As preparation for the development of an EUT+ IT landscape, data is to be collected regarding the alliance members' IT profiles and a list of common systems already in use. This will be done through shared documents for joint editing in the Whaller sphere over the coming weeks.

The meeting is concluded at 11.00 hrs.